



29 January 2009  
Welcome Centre



## 1. Welcome and Introductions

Stuart Muir (Co-chair), Zandrea Mays (Acting Co-chair),  
Janita Wesson, Helen McDonald (Supporter), Ellen Alcock, (Supporter),  
Councillor Heather Johnson, Councillor Joe Clifford, Anima Thwait  
(representing Andy Bennett), Jill Hinde representing Voluntary Sector,  
Gary Bye, Julia Aylmer, Mary Lucas, Bob Marriott  
Ann Hawgood (Minute taker), Kendal Marshall (trainee minute taker)  
Leigh Pitham admin support)



## Apologies, or people who could not attend today's meeting

Mark Godfrey, Helen Chamberlain, Lynne Cooper,  
Suryabala Amin, Andy Bennett, Kate Escolme,  
Carol Bromley, Janis Connell

## Visitors:

Andy Bradley - Frameworks 4 Change

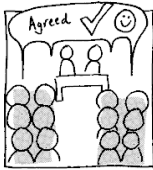
Stephen Portman - Student Nurse

## 2. Items for any other business

?

Transport - Mary Lucas

## 3. Notes from the last meeting



The notes from the last meeting were agreed.

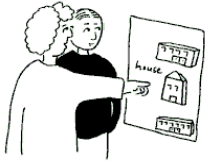
- Page 15 - Report with final figures on funds transferring from National Health Service to local councils will be signed off in March. Final figures to be confirmed at Partnership Board in March.

Minutes are available in CD format.

You can also access the minutes by logging on to our website. The address is [www.ldpb.info](http://www.ldpb.info)

If you do not have access to a computer and would like to have a look at the website, please give Janita a call on 76785481 to arrange to come in to the office.

## 4. Information from Citywide Group



The review of the Partnership Board was discussed at the last Citywide meeting. Helen will give feedback under agenda item 'Review of Partnership Board' (page 15).

## 5. Feedback from Carers



- Julia said that Lil Nickolds, Carers Support Worker, is going to be giving feedback to the Partnership Board every 2 months. Services at the Carers Centre have been going well.
- 200 out of 230 Carers have had carers assessments.
- The Learning Disability Carers Reference Group meet every other month. There should be better links between Carers Lead Officer and Partnership Board when permanent postholder is in place.
- Janita and Emma Mold have taken on the Chair role of Learning Disability Carers Reference Group. It was suggested that carers could take on more ownership of group and take on 'chair' role.

## 6. Consultation on new Charging Policy



Bob Marriott talked about the increase to charges for non-residential Adult Social Care services, as follows. An easy-read report, prepared by Janita, was handed out to Board members. If you would like a copy of this report please contact Leigh Pitham on 02476 78 5480.

- Councils do not get all their money from Government and have to raise money through charges for social care
- Changes are proposed to bring Coventry in line with national guidance.
- The main proposed increased charges are:-

✚ Transport (per return trip)

**Current charge £1.71**

**Proposed charge £3.00**

✚ Meals (per meal)

**Current charge £2.88**

**Proposed charge £4.10**

- Consultation Period is until 27 March 2009. Leaflets are being sent out with a tear off slip for anyone wishing to make comments on proposals.
- People are welcome to go along to consultation meetings - details on website
- The Board talked about the proposed charges
- Bob to find out answers to questions raised regarding ILF, direct payments and individual budgets
- A full financial assessment will have to be completed before knowing exact charge.
- It was agreed to invite a member of the Financial Assessment team to a future Partnership Board.

## 7. Partnership Board Business



### Events and Training

Launch of Valuing People Now event on 9<sup>th</sup> February 2009 10am till 4pm at the National Exhibition Centre. Partnership Board have been given 10 places and there are 2 spare places available. Councillor Clifford said he would like to go and will check his availability, Jill Hinde/Carol Bromley to let Janita know who will be taking up the place.

- 'Human rights and learning disabilities' Conference on 27 March 2009 in Oxford. Partnership Board will fund 2 places.
- 'Developing user-led organisations' event around awareness on 4 March 2009.
- Sessions on safeguarding awareness training by Ann Craft Trust have been arranged. There will be 4 sessions with 12 places on each session, as follows. Flyer will be sent out:-

√ 1<sup>st</sup> session for Citywide

√ 2<sup>nd</sup> session 20 and 27<sup>th</sup> March for people currently receiving social care services

√ 3<sup>rd</sup> session 1<sup>st</sup> April 10.30am for people with learning disabilities who don't currently receive services

## 7. Partnership Board Business continued



### Learning Disability Strategy 2007-2010

- Janita has updated the Strategy Progress Report January 2009. Board members were given a copy to look through. It was suggested to get feedback from each of the forums (Citywide, Carers and Providers) to add to the report.
- Janita has put together a report of the formation sent to her on improving health for people living in Coventry.
- A Quality Monitoring Pack has been put together by self advocates involved in monitoring quality. Included in the pack is a copy of the quality audit monitoring tool which sets standards and provides a set of questions to ask during each audit visit.

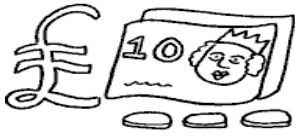
## 7. Partnership Board Business Continued



### Learning Disability Development Fund 2008/2009

- Board Members received a paper on 'outcomes achieved at 31 December 2008' funded from the Learning Disability Development Fund 2008/2009.
- Discussion took place on how to spend the money left over from Learning Disability Development Fund 2008/2009 amounting to £8,540. Following proposals were looked at:-
  - Training Consortium proposal - following discussion it was agreed not to provide funding for this proposal but to explore other options of accessing this training/information, for example:-
    - Social Care Development Centre hold training courses that external people can access. If anyone would like a copy of the Social Care Development Centre hand-out, please contact Janita Wesson on 02476 78 5481.
    - POhWER (joint contract across Solihull, Warwickshire and Coventry) can be contacted for direct help and information around Mental Capacity Act and Deprivation of Liberty from April 2009 - contact telephone number 0845 223 0440. It was agreed to invite a representative from POhWER to a future Partnership Board.

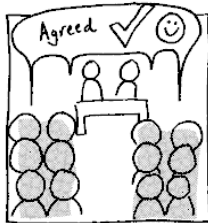
## 7. Partnership Board Business Continued



### Learning Disability Development Fund 2008/2009

- Culture Speak Out proposal - there is a 3 month gap in funding for Culture Speak Out to provide advocacy work supporting people from black and minority communities. This is a 'priority' set out in Valuing People Now.

Partnership Board agreed to give money left over from Learning Disabilities Development Fund 2008/2009 to fund approximately 3 months advocacy work.



✓

**The Board agreed to give £8,540 Learning Disability Development Fund 2008/2009 to Culture Speak Out to provide approximately 3 months advocacy to support people from black and minority ethnic communities.**



## 7. Partnership Board Continued

### Update on Valuing People Now

Janita talked about Valuing People Now - a new three year strategy for people with learning disabilities.

Janita has put together a five page easy read version of the new three year strategy. Board Members said that this was a very good summary of Valuing People Now and would be a good tool for putting the message across in Forums. If you would like a copy, please contact Janita Wesson on 024 7678 5481.

Valuing People Now have published the following documents. If you would like a copy of any of them, please contact Janita Wesson on 024 7678 5481.

- Valuing people Now full document
- Valuing People Now Executive Summary
- Valuing People Now Easy Read
- Delivery Plan Full version
- Delivery Plan Easy Read
- Equality Impact Assessment



## 7. Partnership Board continued

### Update on Valuing People Now continued

Key areas included in the three year strategy:-

- Vision

**"that all people with a learning disability are people first with the right to lead their lives like any others, with the same opportunities and responsibilities, and to be treated with the same dignity and respect. They, their families and carers are entitled to the same aspirations and life chances as other citizens"**

- Principles

**Rights**

same human rights as everyone else

**Independent living**

greater control and choice over support needed to go about daily lives

**Control**

being involved in and in control of decisions about your life

**Inclusion**

being able to participate in the community and having the support to do this

- Chapter 1

Including everyone

- Chapter 2

Personalisation

Having more choice, control and independence

- Chapter 3

Having a life

- Chapter 4

People as citizens

- Chapter 5

Making it happen

## 7. Partnership Board Business Continued

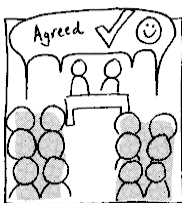


### Learning Disability Development Fund 2009/2010

Zandrea confirmed that the Learning Disability Development Fund 2009/2010 is £272,000.

Discussion took place about how the Learning Disability Development was now included in the Area Based Grant and is part of the Council's budget setting process. Zandrea talked about the Partnership Board spending this money to deliver priorities set out in Valuing People Now and to make sure people with learning disabilities voices are heard to promote independence, choice and have control over their lives and equal access to the community.

It is important to work in partnership with all stakeholders and take accountability of their role within this agenda.



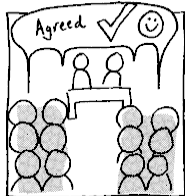
**Partnership Board took a vote and agreed to fund the following proposals for a 2<sup>nd</sup> year from the Learning Disability Development Fund 2009/2010. This will leave £155,716 to fund other projects.**

## 7. Partnership Board Business Continued



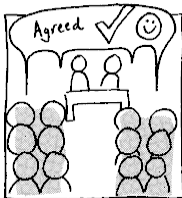
### Learning Disability Development Fund 2009/2010

<p><b>Proposal</b></p> <ul style="list-style-type: none"> <li>• <b>Carer Support Worker</b></li> </ul>	<p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>✚ Identify older carers</li> <li>✚ Support older carers to plan for the future</li> </ul>
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**The Board agreed to the Proposal for:  
Carer Support Worker @ Carers Centre  
√ 2<sup>nd</sup> year cost of £12,000**

<p><b>Proposal</b></p> <ul style="list-style-type: none"> <li>• <b>Self Advocacy Co-ordinator</b></li> <li>• <b>Self Advocacy Support Worker</b></li> </ul>	<p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>✚ People have more choice and control over their services and their lives</li> <li>✚ Involvement in service development and design</li> <li>✚ Improved communication and assertiveness skills</li> <li>✚ Involvement on Partnership Board and City Wide Forum</li> </ul>
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**The Board agreed to the Proposal for:-**

- **Self Advocacy Co-ordinator**
  - **Self Advocacy Support worker**
- √ 2<sup>nd</sup> year cost of £54,682**

## 7. Partnership Board Business Continued

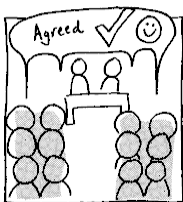


### Learning Disability Development Fund 2009/2010 cont'd

- Paid posts for people with learning disabilities to work in monitoring quality services
- Support Worker

#### Outcomes:-

- ✚ People are involved in setting services standards
- ✚ People are involved in monitoring services against these set standards
- ✚ People are involved in reporting back their findings to the Local Authority, Primary Care Trust and Partnership Trust
- ✚ Improvements to services and processes occur as a result.



#### The Board agreed to the Proposal for:-

- Paid posts for people with learning disabilities to work in monitoring quality services
  - Support Worker
- ✓ 2<sup>nd</sup> year cost      £49.602

In February 2008 Partnership Board agreed to fund the Proposal for a Healthy Lifestyles Co-ordinator and Healthy Lifestyles Advisor with the Health Facilitation Team for one year, decision will need to be made at February Partnership Board whether this project continues.

## 8. Review of Partnership Board Away Day



Andy Bradley, Framework 4 Change, gave the Board some background to his experience working with Partnership Boards. Andy said that he has been spending some time with Grapevine and that there is brilliant work happening in Coventry for people with learning disabilities. Following publication of Valuing People Now there is still lots more to do.

The review of the Partnership Board will take place on 26 February 9.30am to 3.00pm at the Welcome Centre. This will be an open meeting, representatives from Forums representing Providers, Carers and Citywide will be attending. Flyer will be going out shortly. Janita asked if people could let her know if they are attending to give her an idea of numbers.

Andy said that the Day reviewing the Partnership Board will be to :-

**celebrate**

**reflect**

**energise**

**improve**

Why Review?

- How Partnership Boards can make a difference
- how Partnership Boards can influence things
- who's saying what and when
- what's working and what isn't?

## Review of Partnership Board Away Day continued



Helen Macdonald read out Citywide's feedback on discussions about the review of the Partnership Board, as follows. This information will influence the Review:-

### **Citywide were asked why is it important to support people with learning disabilities to have a voice and be good self advocates ?**

- ✚ Everybody needs to know what it's like to have a learning disability
- ✚ Everybody needs to communicate
- ✚ Active communication is needed so that people really understand what is important to people with learning disabilities
- ✚ People shouldn't be treated like babies
- ✚ We want to be treated like adults
- ✚ Support is what we want to help us do things for ourselves
- ✚ Treating people like individuals
- ✚ Influence thinking
- ✚ Let people know how things should be
- ✚ People don't know what people with learning disabilities are like

### **Citywide were asked what the Coventry Learning Disability Partnership Board does ?**

- ✚ Citywide present information to the Board
- ✚ They take representative's views in hand
- ✚ It's supposed to take on representative's ideas
- ✚ Themed meetings
- ✚ Talk about different sub groups
- ✚ Vote on how money is spent
- ✚ Talk about events that are coming up

## Review of Partnership Board Away Day continued



### Citywide said the best things about meetings were:

- ✚ makes them feel confident and adult and grown up
- ✚ meeting all the heads of different services
- ✚ you can speak up for yourself
- ✚ being asked about you
- ✚ learning things

### Citywide said the worst things about meetings were:

- ✚ being bored
- ✚ fast pace
- ✚ too far to travel
- ✚ too much talking
- ✚ when they don't get the chance to speak
- ✚ not feeling listened to or respected

### Other comments people made for the Partnership Board Review

- ✚ remembering information is really hard
- ✚ personal touches are nice
- ✚ like themed meetings
- ✚ they don't always understand
- ✚ it is a really fast paced meeting
- ✚ talks about strategies - can't get it
- ✚ like meetings with activities, games and quizzes



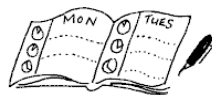
## 9. Any Other Business

### ✚ Transport Problems:-

- sharing transport within day opportunities has been resulting in people arriving and returning late
- bus was damaged and not repaired, smaller vehicle was used, not appropriate for wheelchair users

Zandrea will pass current operational practice issues to Gerda Dunn, General Manager.

Zandrea will take forward longer-term issues to form part of the Transformation Review of Transport.



### Date of next meeting:-

**Thursday 26th February 2009**

**9.30 - 3.00pm**

**Welcome Centre**

**Parkside**

